

e-TENDER DOCUMENT FOR THE DISPOSAL OF OBSOLETE UNSERVICEABLE, AND DISCARDED ELECTRONICS EQUIPMENT CLASSIFIED AS E-WASTE Through Auction

NOTICE INVITING TENDER FOR DISPOSAL OF E-WASTE

UCO Bank, Head Office Department of IT invites bids through portal from authorized Recyclers / Reusers / Refurbishers of e-Waste. The Recyclers / Reusers / Refurbishers should be authorized by State Pollution control Board or Pollution Control committee as per the guidelines of the Central Pollution Control Board for disposal of e-Waste.

Sl. No.	Description	Details	
1	Available items can be inspected at	Designated Places 1. Kolkata Location - 3 & 4 DD Block Salt Lake Sector 1 Kolkata. 2. Bangalore Data Centre - Tata Communication, NO-2, KEB Layout, Geddhalli, Sanjay Nagar, Bangalore-560094	
2	Contact Person	Chief Manager, Data Centre, Bangalore Mob: 8961600044	Chief Manager, DIT, Office Automation, Kolkata Mob: 9783611001
3	Published Date	25-09-2026	
4	Submission of Pre - qualification document start date	25-09-2026	
5	Last date for submission of Pre Bid Queries	05-10-2026 at 10:00 AM	
6	Pre bid meeting	05-10-2026 at 12:00 PM	
7	EMD and document submission End Date	07-10-2026 5:00 PM	
7	Location of Pre-bid Meeting	Link to be shared to the prospective bidders upon sending request at hodit.automation@uco.bank.in	
8	Inspection of items Date and Time: Prospective bidders will be allowed to attend pre-bid meeting & inspection of e-waste material. Date of inspection of material will be as under: 01-10-2026 and 03-10-2026 (10 AM to 5 PM)		
9	Forward auction Start Date	09-10-2026 10:00 AM	

Sl. No.	Description	Details
10	Forward auction End Date	09-10-2026 5:00 PM
11	Support for Online RFP/ Process of submission of tender documents	This Tender will follow e-Tendering process [e-bids] as under which will be conducted by Bank's authorized e-Tendering Service Provider M/s Antares Systems Ltd through Website https://www.tenderwizard.com/UCOBANK Following activities will be conducted online through above website: - Submission of Supporting Bid by the Vendor - Clarification, if any, sought by the Bank - Conducting of e-Auction process - Online evaluation by the Bank. Representatives of Vendors will be given training for e-Tendering by the Service Provider, M/s Antares Systems Ltd. * Bidders who wish to participate in online tenders will have to register with the website (https://www.tenderwizard.com/UCOBANK) through the "Register" link provided on the home page. Bidder will create login id & password on their own in registration process. * Following facilities shall be provided to registered bidders/ vendors by the service provider M/s Antares Systems Ltd: - Support to the Bidders for participating in the bids through e-tendering Website. - Call centre support/ email/ phone/ mobile etc. in all possible medium. - Registration with the e-tendering website. - User Manual / Training Kit to the Bidder. - Any no. of users of Vendor/ Bidder organization can take support on the e-tendering system. - Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per Information Technology Act-2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA

Sl. No.	Description	Details
		approved certifying agencies, or they may contact M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same. Bidders who already have a valid Digital Signature Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact M/s Antares Systems Ltd. Registered Office at: Honganasu, 137/3, Bangalore Mysore Road, Opposite to Metro Pillar P-696, Kengeri Bangalore – 560060, India Phone: - 080-45982100, Mobile-+91 9606921010 Help Desk: 9073677150 / 9073677151 / 9073677152 / 9674758726 / 9708966660 / 9044314492 / 8951944383 / 9771414548 / 9708966664 / 9731967722 / 9606921010 / 033 46046611 / 08045982100 Contact Person: On working days- 09:00 AM to 06:00 PM) 1. Mr. Biswajit Chakraborty Mobile No.: +91 9674608723 e-Mail: helpline1tenderwizard@gmail.com 2. Mr. Kushal Bose Mobile No.: +91 9674758719 e-Mail: helpdesk857@etenderwizard.com g) Bidders who wish to participate in e-Tender need to fill data in predefined forms of RFP available in respective tender only. h) Bidder should upload scanned copies of reference documents in support of their eligibility of the bid and as per the instructions given in tender documents. After filling data in predefined forms bidders

Sl. No.	Description	Details
		need to click on final submission link to submit their encrypted bid.
12	Earnest Money Deposit (EMD)	Details provided in Clause no. 3
13	Tender Fee	NIL

1. Introduction

UCO Bank intends to dispose off old IT hardware items stored at Kolkata and Bangalore location through Auctioning the items category wise. Banks empanelled e-Tendering portal will be used. Prospective bidders with proper experience in similar field along with certification for E-Waste disposal are requested participate in the auction bidding process by submitting eligibility documents as mentioned in the tender document.

2. Eligibility:

For participation in the auctioning process, following documents needs to be uploaded in the e-Tendering portal.

Sl. No.	Criteria	Documents Required
1	Bidder should be a legally registered entity – Company/ LLP/ Partnership/ Proprietorship etc.	Certificate of incorporation/ registration/ partnership deed/ trade license as applicable
2	Valid authorized certificate from the State/ Central Pollution Control Board, dealing with e-Waste (minimum valid till 31.03.2027).	Copy of authorized certificate from state/ central pollution control board for e-waste disposal valid till 31-03-2027
3	GSTIN and PAN in the name of the unit/ firm of the bidder.	Copy of GSTIN Certificate and PAN card to be provided
4	Proof of EMD amount deposit for all bidders (including MSME and Udyam Registration certificate holders).	EMD proof, reference details to be provided
5	The unit/ firm should not have any penalty or pending action initiated by the Pollution control Board.	Certification in company's letter head to be submitted
6	Data destruction/ confidentiality undertaking for storage devices	Signed undertaking as per format prescribed in Annexure-VII to be submitted

3. Earnest Money Deposit (EMD):

The Bidder(s) must submit Earnest Money Deposit in the form of **Bank Guarantee** only at the time of submission of other eligibility documents, valid for a period of 90 days together with a claim period of 45 days in favour of UCO Bank payable at Kolkata for an amount mentioned hereunder. A bidder may participate for a single category or multiple categories. Based on that, total EMD amount will be decided. H-1 bidder will emerge based on each category as mentioned below:

Sl. No.	Item Categories	BDC	KDC	Total	EMD Price (category wise)
1	Console	0	11	11	₹ 1,100
2	CPU	0	24	24	₹ 1,200
3	Firewall	5	14	19	₹ 1,90,000
4	Laptop	0	17	17	₹ 1,700
5	Metal Railing	38	0	38	₹ 380
6	Monitor	0	20	20	₹ 1,000
7	Rack	1	67	68	₹ 68,000
8	Router & Switch	6	53	59	₹ 29,500
9	Server	51	119	170	₹ 1,70,000
10	Storage controller and enclosures	1	5	6	₹ 60,000
11	Tape Library	1	2	3	₹ 30,000

Bank details are as below:

Bank details for SFMS
Account Name- M/s HO DIT Branch- DD Block, Salt Lake branch IFSC- UCBA0001870

In case the bid validity is extended, the validity of EMD should also be extended accordingly. Non-submission of Earnest Money Deposit will lead to outright rejection of the offer. Sending EMD other than BG form will not be entertained. The EMD of unsuccessful bidders will be returned to them after completion of Auction process without any interest thereon. The EMD of successful bidder(s) will be returned to them after successful completion of disposal process.

EMD shall be forfeited, in any of the following cases: -

- I. The bidder withdraws its proposal after the tender due date.
- II. The successful bidder fails to accept LOA within the stipulated period.
- III. The successful bidder fails to provide all the required certificates within the stipulated period.

4. Category for Auctions:

Due to various types of items are up to disposal, Auction will take place category wise and bidder must win the Auction for one or multiple categories. All the items under the category must be collected after emerging as H-1 bidder. Minimum reserve price is set for each category from which the bidding will start. Categories are as below:

Sl. No.	Item Categories	BDC	KDC	Total Items	Auction Start Price	Bid Increment Value
1	Console	0	11	11	₹ 11,000	₹ 200
2	CPU	0	24	24	₹ 12,000	₹ 200
3	Firewall	5	14	19	₹ 19,00,000	₹ 10000
4	Laptop	0	17	17	₹ 17,000	₹ 500
5	Metal Railing	38	0	38	₹ 3,800	₹ 100
6	Monitor	0	20	20	₹ 10,000	₹ 200
7	Rack	1	67	68	₹ 6,80,000	₹ 5000
8	Router & Switch	6	53	59	₹ 2,95,000	₹ 5000
9	Server	51	119	170	₹ 17,00,000	₹ 10000
10	Storage controller and enclosures	1	5	6	₹ 6,00,000	₹ 5000
11	Tape Library	1	2	3	₹ 3,00,000	₹ 5000
	Total	103	339	442		

Bids during Auction must be submitted at portal (<https://www.tenderwizard.com/UCOBANK>) only. Bidders/ Vendors are advised to follow the instructions provided on portal.

5. Pre Bidding Inspection:

Interest bidders are requested to inspect the IT hardware items before bidding by visiting the sites in between 05-10-2026 and 07-10-2026 during office hours (10 AM to 5 PM) after taking consent over mobile number provided in the tender document. All the items will be sold to the highest bidders **“As is where is and what is there is”** basis.

6. Evaluation Process:

Eligibility documents submitted by the bidders will be opened as per date and time mentioned in the tender document. Submitted document will be evaluated with the Eligibility Criteria first for the participating bidders. The bidder, who qualifies all Eligibility Criteria, will be shortlisted for the Auctioning process.

Bank may cancel ANY or ALL the bids if it is not found to be fulfilling any of the above condition(s). Bank reserves the right to accept in part or in full or reject the entire bid and cancel the entire tender without assigning any reason there for at any stage. Bank does not bind itself to accept highest or any of the bid.

7. Post selection:

- i. After a participating bidder is successful in the bidding process as H-1 bidder, formal intimation letter will be issued along with Performa invoice and same must be accepted by the H-1 bidder within 3 days otherwise the EMD amount will be forfeited.
- ii. The H-1 bidder shall deposit 100% of the final bid amount in above said account number within 7 days from the date of acceptance of intimation letter.
- iii. The E-WASTE purchased by the bidder should be collected within 15 days of accepting intimation letter.
- iv. The disposable items need to be removed under the supervision of designated officer(s) of the "UCO Bank". The items will have to be removed within time stipulated in the order issue awarding disposal of e-waste to the successful bidder. No extension of time will be given under any circumstances.
- v. In case of storage device, selected bidders need to carry the required equipment for degaussing/ destruction of storage devices as per terms and conditions mentioned in the tender document. Only after proper degaussing/ destruction, items will be allowed to lift from the premises.
- vi. No selection or sorting whatsoever of the goods will be allowed. The entire lot for which selected bidder has emerged as H-1, should be cleared by getting proper Gate Pass.
- vii. Vehicle and manpower/ labour or any other cost to lift the items is sole responsibility of the selected bidder.
- viii. The lifting of the items shall be done without damaging the premises/ roads/ property etc. The Earnest Money will be forfeited and any loss/ damage to the "UCO or third party whatsoever" during collection/ lifting will be recovered from the bidder
- ix. Upon successful completion of the activity, GST invoice will be provided to the selected bidder.
- x. The EMD will be returned to the successful bidders after e-Waste is removed and submission of all required certificates within the prescribed time.
- xi. No separate approval/ gatepass will be provided to the selected bidder for vehicle during shifting activity.

8. Additional Terms and Conditions

- a. UCO Bank reserves the right to accept or reject any or all the tenders without assigning any reason.
- b. The successful bidder shall have to furnish an affidavit at the time of participation that the material will be sent to the factory for recycling/ dismantling/ refurbishing only and shall not be disposed of in any other manner whatsoever.
- c. The successful bidder shall give an undertaking that the disposal of these items will be strictly as per norms/ rules laid down by the Government of India and the

following “e-waste certificate” will have to be given by the successful bidder of the auctioned equipment as per the timeline.

Sl. No.	Type of forms	Subject	Submission time
1	Form-6	E-Waste transport manifest	Immediately after lifting the e-waste.
2	Form-02	Maintaining records of e-waste handled/ Generated (Quantity in Metric Tons (MT or Kilograms (KG)	Within 90 days of lifting the e-waste.
3	COD	Certificate of destruction.	Within 25 Days of lifting the e-waste.
4	Passbook/ EPR	Extended producer responsibility certificate	Same day of lifting.
5	Degaussing Certificate	Certificate of degaussing	Within 25 days of lifting the e-waste.
6	Certification for disposal	Certifying all e-Waste items have been disposed as per central and state govt guidelines and e-waste policy.	Within 30 days from the date of lifting of IT hardware

List of items- Annexure (A)					
Sl. No.	Type	Category	Make / Model	Qty.	Location
1	Network Devices	Console	Cisco Console (Catalyst Mgmt)	1	Kolkata
2	Appliances		Console Monitor	1	Kolkata
3	Appliances		HP Console Keyboard	1	Kolkata
4	Appliances		HP TFT7210R Rack Console	2	Kolkata
5	Appliances		LCD Console Monitor	5	Kolkata
6	Appliances		Sideway Console	1	Kolkata
7	Computer H/W	CPU	CPU	24	Kolkata
8	Network Devices	Firewall	Check Point Firewall	2	Kolkata
9	Network Devices		Cisco ASA 5500 Series	1	Kolkata
10	Network Devices		F5 Firewall / ADC (BIG-IP mid/high range)	1	Kolkata
11	Network Devices		Forcepoint V5000 G4	2	Kolkata
12	Network Devices		Force Point V5000 G4R2	1	Kolkata
13	Network Devices		Fortigate 110C	1	Kolkata
14	Network Devices		Imperva Secure (DB/WAF class)	6	Kolkata
15	Network Devices		CHECKPOINT FW	4	Bangalore
16	Network Devices		CORE FW 1 CHECKPOINT	1	Bangalore
17	Computer H/W	Laptop	Laptop	17	Kolkata

18	Metal Railing	Metal Railing	Metal Railing	38	Bangalore
19	Computer H/W	Monitor	Monitor	20	Kolkata
20	Server Racks	Rack	HP, Netrack, Valrack	67	Kolkata
21	Server Racks		HP XP7 STORAGE RACK	1	Bangalore
22	Network Devices	Router & Switch	Cisco 1841 Router	1	Kolkata
23	Network Devices		Cisco 2851 Router	1	Kolkata
24	Network Devices		HP MSR 30-40 Router	1	Kolkata
25	Network Devices		HP MSR3012 Router	1	Kolkata
26	Network Devices		HP Router	2	Kolkata
27	Network Devices		HP Router Chassis	2	Kolkata
28	Network Devices		CISCO CORE SWITCH 1	2	Bangalore
29	Network Devices		CISCO 1121 ACS	1	Bangalore
30	Network Devices		RIVERBED WAN-1 &2	2	Bangalore
31	Network Devices		HP HSR 6602-G	1	Bangalore
94	Network Devices	Router & Switch	Brocade Switch (FC/Ethernet class)	5	Kolkata
95	Network Devices		Cisco Catalyst	1	Kolkata
96	Network Devices		Cisco Catalyst 4200	1	Kolkata
97	Network Devices		Cisco Catalyst 4510R +E	2	Kolkata
98	Network Devices		Cisco Switch	1	Kolkata
99	Network Devices		Cisco WS-C6509-E	2	Kolkata
100	Network Devices		DIP Switch	2	Kolkata

101	Network Devices		D-Link Switch	3	Kolkata
102	Network Devices		Domestic SAN SW101	1	Kolkata
103	Network Devices		Domestic SAN SW201	1	Kolkata
104	Network Devices		EMC DS-650 5B	2	Kolkata
105	Network Devices		HP StorageWorks 8/40 SAN Switch	2	Kolkata
106	Network Devices		IBM 2498-24E Fibre Switch	1	Kolkata
107	Network Devices		IBM Fibre Switch	1	Kolkata
108	Network Devices		IBM SAN Switch	2	Kolkata
109	Network Devices		HP ProCurve Switch	1	Kolkata
110	Network Devices		HP Switch	7	Kolkata
111	Network Devices		HP Switch Chassis	2	Kolkata
112	Network Devices		IBM Switch	1	Kolkata
113	Network Devices		MRO-TEK Switch	2	Kolkata
114	Network Devices		Avocent Console Switch	1	Kolkata
115	Network Devices		Console Switch	4	Kolkata
32	Server	Server	ARRAY APV 2600	1	Kolkata
33	Server		Avaya	1	Kolkata
34	Server		AVAYA Scopia Application Server	1	Kolkata
35	Server		Avaya Scopia Elite MCU	1	Kolkata
36	Server		AVAYA Scopia Pathfinder	1	Kolkata
37	Server		Cisco SE Node	1	Kolkata

38	Server		Cisco UCS C200 M2	1	Kolkata
39	Server		Cisco UCS C460 M1	1	Kolkata
40	Server		Dell Compellent SC200	7	Kolkata
41	Server		Dell Compellent SC220	8	Kolkata
42	Server		Dell Compellent SC4020	1	Kolkata
43	Server		Dell Compellent SC8000	2	Kolkata
44	Server		Dell EMC PowerEdge R620	7	Kolkata
45	Server		Dell EMC PowerEdge R740	7	Kolkata
46	Server		DELL EMS PowerEdge R740	1	Kolkata
47	Server		Dell PowerEdge M1000e Chassis	1	Kolkata
48	Server		Dell PowerEdge R620	5	Kolkata
49	Server	Server	Dell PowerEdge R710	6	Kolkata
50	Server		Dell PowerEdge R720	3	Kolkata
51	Server		DELL PowerEdge R740	5	Kolkata
52	Server		HP BladeSystem C7000 Enclosure	7	Kolkata
53	Server		HP Integrity RX2800 i2	2	Kolkata
54	Server		HP Integrity RX2660	1	Kolkata
55	Server		HP Integrity RX3600	1	Kolkata
56	Server		HP ProLiant DL180 G6	2	Kolkata
57	Server		HP ProLiant DL360 G6	1	Kolkata
58	Server		HP ProLiant DL380 (G5/G6)	5	Kolkata

59	Server		HP ProLiant DL380 G6	6	Kolkata
60	Server		HP ProLiant DL385 G7	1	Kolkata
61	Server		HP ProLiant DL580 G5	1	Kolkata
62	Server		HP ProLiant DL60 G7	1	Kolkata
63	Server		HP Server	1	Kolkata
64	Server		IBM 3850 X5	2	Kolkata
65	Server		IBM System x3650 M4	1	Kolkata
66	Server		IBM System x3650 M3	15	Kolkata
67	Server		IBM System 3850 X5	2	Kolkata
68	Server		IBM System x3250 M4	1	Kolkata
69	Server		IBM System x3550 M4	1	Kolkata
70	Server		SYSTEM x3250 M3	1	Kolkata
71	Server		RADVISION / Avaya SCOPIA ELITE 6000 MCU	1	Kolkata
72	Server		HPE ProLiant DL360 Gen9	2	Kolkata
73	Server		IBM System x3850 M3	1	Kolkata
74	Server		Riverbed SteelHead	2	Kolkata
75	Server		HP/DELL/IBM SERVERS	13	Bangalore
76	Server		BLADE SERVERS	38	Bangalore
77	Storage	Storage	Dell Storage	4	Kolkata
78	Storage		Dell PowerVault MD3200i	3	Kolkata
79	Storage		Dell PowerVault MD1200	3	Kolkata

z80	Storage		Dell PowerVault MD3600F	1	Kolkata
81	Storage		HP StorageWorks	3	Kolkata
82	Storage		HP StorageWorks MSL4048 Tape Library	1	Kolkata
83	Storage		HP StorageWorks P6300	1	Kolkata
84	Storage		IBM System Storage 3573 L2U	1	Kolkata
85	Storage		IBM System Storage DS5020	1	Kolkata
86	Storage		NetApp 212C	1	Kolkata
87	Storage		NetApp E2812	1	Kolkata
88	Storage	Storage	EMC ² VNX	1	Kolkata
89	Storage		EMC-BPE25	1	Kolkata
90	Storage		HP StorageWorks Ultrium 3000	1	Kolkata
91	Storage		HP Storage Controller Device	2	Bangalore
92	Storage		HP Storage work Enclosure (with HDD)	17	Bangalore
93	Storage		Storage Rack	1	Bangalore
116	Tape Library	Tape Library	IBM Tape Library 3573 4UL	1	Kolkata
117	Tape Library		Dell Ultrium LTO-5 Drive	1	Kolkata
118	Tape Library		HP LTO-3 Tape Library (Without Tapes)	1	Bangalore

General Details of the Bidder**A. Profile of Bidder**

1. Name of bidder:
2. Location
Regd. Office:
Controlling Office:
3. Constitution
4. Date of incorporation & date of commencement of business:
5. Major change in Management in last three years
6. Names of Banker/s

B. Financial Position of Bidder for the last three financial years

	2022-23	2023-24	2024-25
Net Worth			
Turnover			
Net Profit (Profit After Tax)			

N.B. Enclose copies of Audited Balance Sheets along with enclosures**C. Proposed Service details in brief**

- **Description of service :**
- **Details of similar service provided to banks in India specifying the number of Banks and branches**
 - In PSU banks
 - In non-PSU banks

Details of Experience

Sl. No.	Name of Organization	Description of Disposal	Period (Last 5 Years)	
			From	To

N.B. Enclose copies of Work Completion Certificate as references.

Place:
Date:
Designation:

AUTHORISED SIGNATORY
Name:

Annexure-II

FORMAT OF EARNEST MONEY DEPOSIT (EMD)

To
Deputy General Manager (DIT-Procurement & Infrastructure)
UCO Bank, Head Office-II,
3&4, DD Block, Sector-I
Salt Lake, Kolkata -700064

Dear Sir,

Ref: Tender Ref. No. _____

In response to your invitation to respond to your bid for DISPOSAL OF OBSOLETE UNSERVICEABLE, AND DISCARDED ELECTRONICS EQUIPMENT CLASSIFIED AS E-WASTE, M/s _____ having their registered office at _____ (hereinafter called the 'Vendor') wish to respond to the said tender for self and other associated vendors and submit the proposal for DISPOSAL OF OBSOLETE UNSERVICEABLE, AND DISCARDED ELECTRONICS EQUIPMENT CLASSIFIED AS E-WASTE for following categories and to provide related services as listed in the tender document:

Sl. No.	Category Name	Participating category (Yes/ No)	EMD Amount (In Rs.)
1	Console		
2	CPU		
3	Firewall		
4	Laptop		
5	Metal Railing		
6	Monitor		
7	Rack		
8	Router & Switch		
9	Server		
10	Storage controller and enclosures		
11	Tape Library		
Total EMD Amount			

Whereas the 'Vendor' has submitted the proposal in response to bid, we, the _____ Bank having our Head office _____ hereby irrevocably guarantee

an amount of ` _____/- (Rupees ____ only) as EMD as required to be submitted by the 'Vendor' as a condition for participation in the said process of RFP.

The EMD for which this guarantee is given is liable to be enforced/ invoked:

If the Vendor withdraws his proposal during the period of the proposal validity;

Or

If the Vendor, having been notified of the acceptance of its proposal by the Bank during the period of the validity of the proposal fails or refuses to enter into the contract in accordance with the Terms and Conditions of the RFP or the terms and conditions mutually agreed subsequently.

We undertake to pay immediately, on demand to UCO Bank, the said amount of Rupees ____ without any reservation, protest, demur, or recourse. The said guarantee is liable to be invoked / enforced on the happening of the contingencies as mentioned above and also in the RFP document and we shall pay the amount on any Demand made by UCO Bank which shall be conclusive and binding on us irrespective of any dispute or difference raised by the vendor.

Notwithstanding anything contained herein:

1. Our liability under this Bank guarantee shall not exceed ` _____ (Rupees ____ only).
2. This Bank guarantee will be valid up to ____; and
3. We are liable to pay the guarantee amount or any part thereof under this Bank guarantee only upon service of a written claim or demand by you on or before_____.

In witness whereof the Bank, through the authorized officer has sets its hand and stamp on this day of_____ at _____.

Yours faithfully,

For and on behalf of

_____ Bank

Authorised official

(NB: This guarantee will require stamp duty as applicable and shall be signed by the official whose signature and authority shall be verified. The signatory shall affix his signature, name and designation).

Annexure-III

UNDERTAKING FOR NON-BLACKLISTING / NON-DEBARMENT OF THE BIDDER
(To be executed on Non-Judicial Stamp Paper of requisite value & duly attested by a Notary)

Sub: DISPOSAL OF OBSOLETE UNSERVICEABLE, AND DISCARDED ELECTRONICS EQUIPMENT CLASSIFIED AS E-WASTE

- 1) I/ We, Proprietor/ Partner(s)/ Director(s) of M/s..... hereby confirm that I/ We have read and understood the eligibility criteria and fulfil the same.
- 2) I/ We further confirm that all the information furnished by me/ us, as per the requirement of the Bank, have been included in our bid.
- 3) I/ We further hereby undertake and agree to abide by all terms and conditions and guidelines stipulated by the Bank. We understand that any deviation may result in disqualification of our bid.
- 4) *I/ We further hereby declare that I/ We have not been black-listed or otherwise debarred by any Bank/ Financial Institution/ Central Government/ State Government/ any Central or State Undertaking or Corporation/ Reserve Bank of India or any other Regulatory Authority or any other Statutory Authority as on date of the submission of this Tender.

(OR)

I/ We further hereby declare that the Proprietorship Concern/ Partnership Firm/ Company/..... (if any other entity) namely M/s was blacklisted/ debarred by.....(Name of the Authority who blacklisted/ debarred) from taking part in their Tender for a period ofyears w.e.f.to..... The period is subsisting/ over on..... and now I/ We is/are entitled to take part in Tender.

- 5) I/ We declare that no proceedings/ inquiries/ investigations have commenced/ pending against me/ us by any Statutory Authority/ Regulatory Agency/ Investigating Agency which may result in liquidation of company/ firm/ proprietorship concern and/ or may act as deterrent on the continuity of business and/or may hamper in providing the said services, as envisaged in this document.
- 6) I/ We further hereby declare that no legal action is pending against me/ us for any cause in any legal jurisdiction.
- 7) I/ We undertake that adequate number of resources, if required by the Bank, will be deployed for the project to complete the assignment within the stipulated time.

***STRIKE OUT WHICH IS INAPPLICABLE**

(Deviation to the above if any, the Bidder must provide details of such action(s))

Signature (1) (2)

(duly authorized to sign)

Name:.....

Capacity in which as executed:.....

Name & registered address of the Bidder:.....

Seal of the Bidder to be affixed

Annexure-IV

Undertaking to abide by all by-laws / rules / regulations

(TO BE EXECUTED ON NON-JUDICIAL STAMP PAPER OF REQUISITE VALUE)

To

**Deputy General Manager (DIT-Procurement & Infrastructure)
UCO Bank, Head Office-II,
3&4 DD Block, Sector-I
Salt Lake, Kolkata -700064**

Sub: Declaration-Cum-Undertaking regarding compliance with all statutory requirements

In consideration of UCO Bank, a body corporate, constituted under Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at 10, Biplabi Trailokya Maharaj Sarani, Kolkata-700001 (hereinafter referred to as "Bank" which expression shall include its successors and assigns), we, M/s....., having its Registered Office at....., do hereby, having examined the tender document including all Annexure, confirm and agree to comply with all Laws, Rules, Regulations, By-Laws, Guidelines, Notifications etc.

We hereby undertake and agree to abide by all the terms and conditions stipulated by the Bank in this bid including all annexure, addendum, corrigendum and amendments, if any. We certify that the services offered shall be in conformity with the terms & conditions and Scope of Work stipulated in the annexures of the said RFP.

We do also hereby irrevocably and unconditionally agree and undertake to save and keep the Bank, including its respective directors, officers, and employees and keep them harmless from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the Bank by whomsoever and all losses, damages, costs, charges and expenses arising out of non-compliance with or non-adherence to any statutory/ regulatory requirements and/or any other law for the time being in force.

Dated this _____ day of _____, 2026.

Place:

For M/s. [Seal and Signature(s) of the Authorized Signatory (s)]

Annexure-V

**Format of Pre-Bid Queries to be submitted by the Bidder(s)
(If queries submitted through e-mail)**

To be e-mailed in '.docx' format strictly

Name of the Bidder:

Name of the Contact Person of the Bidder:

Contact Number of the Contact Person:

Email id of the Contact Person:

Bid Page No.	Bid Clause No.	Original Clause	Query sought/ Suggestions of the Bidder

ELIGIBILITY CRITERIA COMPLIANCE

SL No	Criteria	Proof of documents to be submitted	Compliance (Yes/ No)
1.	Bidder should be a legally registered entity – Company/ LLP/ Partnership/ Proprietorship etc.	Certificate of incorporation/ registration/ partnership deed/ trade license as applicable	
2.	Valid authorized certificate from the State/ Central Pollution Control Board, dealing with e-Waste (minimum valid till 31.03.2027).	Copy of authorized certificate from state/ central pollution control board for e-waste disposal valid till 31-03-2027	
3.	GSTIN in the name of the unit/firm of the bidder.	Copy of GSTIN Certificate	
4.	PAN in the name of the unit/ firm of the bidder	Copy of PAN Certificate	
5.	Proof of EMD amount deposit for all bidders (including MSME and Udyam Registration certificate holders).	EMD proof, reference details	
6.	The unit/ firm should not have any penalty or pending action initiated by the Pollution control Board.	Certification in company's letter head to be submitted	
7.	Data destruction/ confidentiality undertaking for storage devices	Signed undertaking as per format prescribed in Annexure- to be submitted	

Yours Faithfully

Authorised Signatory

Name:

Designation:

E_mail:

DATA DESTRUCTION AND CONFIDENTIALITY UNDERTAKING

To

Deputy General Manager (DIT-Procurement & Infrastructure)**UCO Bank, Head Office-II,****3&4 DD Block, Sector-I****Salt Lake, Kolkata -700064****Subject: Undertaking for Secure Data Destruction and Confidentiality of Storage Devices**

We, M/s. _____, having our registered office at _____, represented by Shri/ Smt. _____, Designation _____, hereby undertake and confirm that, in the event of being awarded the contract for disposal of obsolete/ condemned IT hardware and storage devices of UCO BANK, we shall comply with the following conditions:

1. Confidentiality of Data

We shall maintain strict confidentiality of all information, data, files, records, credentials, configurations, customer information and other information that may be present on or recoverable from any storage device handed over to us by the Bank. Under no circumstances shall any such information be accessed, copied, extracted, viewed, disclosed, transmitted, reproduced, retained or used by us or by any employee, representative, agent or subcontractor.

2. Secure Custody of Storage Devices

All storage devices, including but not limited to Hard Disk Drives (HDDs), Solid State Drives (SSDs), USB drives, memory cards, optical media, magnetic tapes and other data-bearing media, shall be disposed as prescribed destruction process in Banks premises.

3. Mandatory Data Destruction Process

Before the storage devices are released for recycling/ disposal, the bidder shall carry out the following process:

a. Degaussing:

Magnetic storage devices, wherever technically applicable, shall first be subjected to an appropriate and effective degaussing process using a suitable industrial-grade degausser, capable of rendering the stored magnetic data permanently inaccessible. Bidder will carry the degausser to Banks premises to do the needful in front of Banks authorized officials.

b. Physical Destruction:

Following degaussing, the storage devices shall be physically destroyed by suitable shredding/ disintegration/ crushing equipment so that the resultant pieces/ particles of the data-bearing media are not larger than 5 mm in any dimension. Required equipment must be carried by the selected bidder to Banks premises to complete the activity in front of Banks authorized officials.

c. SSD/ Flash/ Non-magnetic Media:

For SSDs, flash storage and other media for which degaussing is not an effective sanitization method, the device shall be subjected directly to an appropriate physical destruction process ensuring that the data-bearing components are rendered irrecoverable and reduced to pieces not larger than 5 mm in any dimension.

4. No Reuse or Resale of Storage Devices

No storage device containing or capable of containing Bank data shall be reused, resold, transferred, donated or otherwise placed into circulation in its original or recoverable form. The storage media shall be physically destroyed as specified above.

5. Identification and Traceability

The bidder shall maintain a complete record of the storage devices received from the Bank, including, wherever available, asset number, serial number, make/ model, type of storage device, quantity, date of receipt and date of destruction.

6. Certificate of Destruction

On completion of the destruction process, the bidder shall submit to the Bank a Certificate of Secure Data Destruction/ Media Destruction confirming that the identified storage devices have been:

- securely received and accounted for;
- degaussed wherever technically applicable; and
- physically destroyed into pieces not exceeding 5 mm;
- rendered irrecoverable and unsuitable for reuse; and
- thereafter handed over for environmentally compliant recycling/ disposal through an authorized/ registered channel, as applicable.

7. No Unauthorized Access

The bidder shall ensure that no employee, worker, transporter, subcontractor or any other person engaged by the bidder is permitted to access or attempt to recover

data from the storage devices. The bidder shall be fully responsible for the actions and omissions of all personnel engaged by it.

8. Subcontracting

The bidder shall not engage any third party for data destruction of storage devices without obtaining prior written approval from the Bank. Where such approval is granted, the bidder shall remain fully responsible for confidentiality, security and compliance with all conditions of this undertaking.

9. Compliance with Applicable Laws

The bidder shall comply with all applicable laws, rules, regulations and directions relating to information security, confidentiality, data protection and environmentally sound management of e-waste, including the E-Waste (Management) Rules, 2022 and amendments thereof, as applicable. The CPCB E-Waste Management System requires relevant stakeholders, including recyclers and refurbishers, to register on the EPR portal.

10. Indemnity and Liability

We shall be solely responsible for any unauthorized disclosure, access, copying, extraction, recovery, loss or misuse of Bank data arising directly or indirectly from any act or omission on our part or on the part of our employees, agents, representatives, transporters or subcontractors.

We hereby certify that the information furnished above is true and correct and undertake to comply with all the conditions stated herein. We understand that any violation of this undertaking may result in cancellation of the contract, forfeiture of applicable deposits/ security, blacklisting/ debarment as per the Bank's applicable policy, recovery of losses/ damages and/ or initiation of appropriate legal action, as applicable.

For M/s. _____

Authorized Signatory: _____

Name: _____

Designation: _____

Signature: _____

Company Seal: _____

Date: _____

Place: _____